



ACCREDITED MANAGER QUALIFICATIONS

Internationally Recognized Certification

Accredited Manager Qualifications verify the knowledge and skills of managers seeking to enter, or already in Middle management roles (Department head, General Manager, Director etc.). Candidates for the examination will demonstrate comprehensive middle management knowledge across a full range of internationally validated business management competencies.

The Degree Alternative

GIAM qualifications provide individual managers at all levels with a time-efficient, cost-effective scheme of learning and assessment which ensures they have the knowledge and skills to lead and manage effectively at their level of authority.



Global Institute of Accredited Managers
<https://g-iam.org>

**Accredited
Certification for
Managers**

**Fast and Cost-
effective pathway to
internationally
recognized
certification**

**Online examinations
available on demand
worldwide.**

**Best practice on-line
learning available
for all qualifications**

GLOBAL MANAGEMENT ACADEMY

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THE COMPETENCY FRAMEWORK



The GIAM Competency framework is an internationally validated framework of leadership and business management competencies, applicable to Business and Public sector organizations worldwide.

Candidates for GIAM qualifications are required to demonstrate knowledge and proficiency in all six management competency domains, and at levels of proficiency commensurate with the level of accreditation.

The required units of competence for the Accredited Manager Qualification are outlined below:

Accredited Manager Competency Domains

Finance Management	Understanding Financial Management
	Budgetary Planning and Control
Leadership and Strategy	Develop and apply leadership Styles
	Emotional Intelligence and Leadership
	Understanding Organizations
Human Resources Management	Managing Employee Development
	Managing Employee Performance
	Managing Discipline and Grievances
Principles of Management	Effective Management
	Management Communication Skills
	Develop and Lead High-Performance Teams
Operations Management	Manage Workplace Projects
	Managing Service Quality
Marketing and Sales Management	Promoting the Business
	Foundations in Marketing

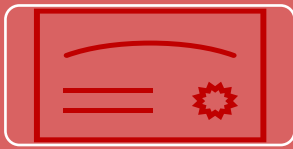
THE QUALIFICATIONS

3 Accredited Manager Qualifications are available:



Certificate in Middle Management

- 5 Units of Competency
- Examination: 2 M/C exams | Total questions 80 questions | Total time 100 minutes
- Avg. Duration to Complete: 2 months



Diploma in Middle Management

- 10 Units of Competency
- Examinations: 4 M/C exams - Total 160 questions | Total Time 200 minutes
- Avg. Duration to Complete: 4 months



Advanced Diploma in Middle Management

- 15 Units of Competency
- Examinations: 6 M/C exams - Total questions 240 questions | Total Time 300 minutes
- Avg. Duration to Complete: 6 months

Units of Competence for each Qualification

Candidates are assessed on the following units of competence for each qualification:

Certificate Program	Diploma Program	Advanced Diploma Program
MODULE 1: Principles of Management <ol style="list-style-type: none"> Effective Management Management Communication Skills Develop and Lead high-Performance Teams MODULE 2: Marketing and Sales <ol style="list-style-type: none"> Promoting the Business Managing Sales Campaigns 	MODULE 1: Principles of Management <ol style="list-style-type: none"> Effective Management Management Communication Skills Develop and Lead high-Performance Teams MODULE 2: Marketing and Sales <ol style="list-style-type: none"> Promoting the Business Foundations in Marketing MODULE 3: Financial Management <ol style="list-style-type: none"> Understanding Financial Management Budgetary Planning and Control MODULE 4: Leadership and Strategy <ol style="list-style-type: none"> Develop Emotional Intelligence Develop and Apply Leadership Styles Understanding Organizations 	MODULE 1: Principles of Management <ol style="list-style-type: none"> Effective Management Management Communication Skills Develop and Lead high-Performance Teams MODULE 2: Marketing and Sales <ol style="list-style-type: none"> Promoting the Business Foundations in Marketing MODULE 3: Financial Management <ol style="list-style-type: none"> Understanding Financial Management Budgetary Planning and Control MODULE 4: Leadership and Strategy <ol style="list-style-type: none"> Develop Emotional Intelligence Develop and Apply Leadership Styles Understanding Organizations MODULE 5: Operations Management <ol style="list-style-type: none"> Managing Service Quality Manage Workplace Projects MODULE 6: H-R Management <ol style="list-style-type: none"> Managing Employee Development Managing Employee Performance Managing Discipline and Grievances

In order to qualify for the designation of ‘**Accredited Manager**’, and use the Post Nominal AMgr., candidates need to complete all 15 units of competency. By completing the Certificate and Diploma qualifications sequentially, candidates will be eligible for the AMgr. designation.

Admissions

To qualify for admission to the Accredited Manager Examination, candidates will need to demonstrate prior learning at Middle Management Level, or a comparable qualification, and have at least 2 years' experience in a First-Line management role.

Examinations

Examinations are conducted online by GIMA, and are available on demand. Your Approved Learning Provider will schedule your examination, and will provide you with the registration and login details. Your preliminary results will be available immediately on completion of the examination. You will receive conformation and your certification within 2 to 3 weeks of completion of your examination.

Digital Certification

GIMA certificates are issued digitally, and are available world-wide 24/7 for you to download and share on social media such as LinkedIn, Facebook and Twitter.

Contact Us

Contact us for further Information about Offering the Accredited Manager Qualifications



Contact us for further Information and a free trial.

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